



COVID-19

COVID-19 CORONAVIRUS

As a valued client, service partner and agent to SecureOne Benefit Administrators we need to let you know about our business actions during the COVID-19 Pandemic.

Governor Whitmer issued Executive Order 2020-19 yesterday at 11:00 am. This order is the Stay Home, Stay Safe Order for the State of Michigan to prevent the further spread of the COVID-19 virus.

Under the U.S. Department of Homeland Security "Guidance on the Essential Capital Infrastructure Workforce", does SecureOne meet the criteria? The answer is YES! SecureOne is under the Healthcare/Public Health infrastructure.

SecureOne Benefit Administrators will be open during our normal business hours of 8:00-4:30. Our technology allows us to service our clients and it's members remotely should that need to happen.

The office building we are located in will be locked down as of Tuesday, March 24th, 2020 until further notice. Deliveries and mail will be allowed to enter the building and our employees have the proper secured means to enter the building.

SecureOne will not allow the following:

- Face to face meetings by outside non-SecureOne personnel.
- No client meetings
- No visiting clients or agencies
- No outside meetings in general.

SecureOne can still be reached by:

- Telephone
- E-Mail
- or video conferencing should it be required.

We appreciate your business and understanding to a very serious situation that is forcing businesses, families and government to make adjustments to the normal way we have done things.

Be Safe, Be Smart and Keep Your Spacing at Six Feet!

God Bless the United States of America!



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